

Student Committee Terms of Reference

NAME Student/Trainee Committee

PURPOSE

To support and promote student/trainee work and input by engaging students/trainees in psychosocial oncology from diverse disciplines.

Reporting: The CAPO Student/Trainee Committee reports to the CAPO Board.

Schedule of meetings: Meetings will be held a minimum of 4 times per year, or at the call of the Chair.

Meeting mechanism: Meetings will be held via teleconference.

Membership (term, length of service): The membership of this committee will be made up of individuals who are CAPO student members; 1-year term, renewable for as long as the individual is a student/trainee. Efforts should be made to stagger membership.

Chair of the committee: The CAPO Student Liaison; appointed by the Board.

Overall purpose of the committee: The primary purpose of this CAPO committee is to support students/trainees in psychosocial oncology through the promotion of student-informed feedback and input on various CAPO initiatives.

The chair from this committee will partner with the conference planning committee and assist in organizing student/trainee events and initiatives.

Reporting or communication schedule: Activities will be reported by the chair at regular CAPO Board Meetings. An annual report will be prepared and submitted to the CAPO Board.

DEFINITIONS

A student/trainee is any individual in a discipline related to psychosocial oncology who is studying as a full-time student at a post-secondary institution; OR completing a clinical residency; OR engaged in full-time post-doctoral training.

Approved June 4, 2019